

REPORT ON, UNIVERSITY LIBRARY VISIT

Submitted to the,
Department Of English

**RAJARSHI CHH. SHAHU COLLEGE
KOLHAPUR.**

CERTIFICATE

This is to certify that

Mr. Tathagat Alias Harshraj Rajendrakumar Mane have

***submitted the project report on University
library Visit-2018.***

Teacher

Principal

H.O.D.

ACKNOWLEDGEMENT

I take this opportunity to express my deep sense of gratitude & respect towards our guide Dr. S.A. Faras Madam, Dr.S.m.Sathe(H.O.D) as well as Principal Dr. C.J. Khilare Sir who gave us the golden opportunity to present the wonderful report on the 'University Library Visit'. Which also helped me in learning the working of library. I came to know about so many new concepts in the field of library science.

Secondly I would also like to thank friends & my teacher who helped me a lot in finishing this report within the limited time frame.

Rajarshi Chh. Shahu College, Kolhapur

The Department of English

Organized University Library visit to

Shivaji University Kolhapur

On 6th Aug. 2018 for F.Y. B.A. Students

Visit was organized with prior permission of Honorable

Pr. Dr. C.J. Khilare & Head, Department of English Dr. S.M. Sathe Sir & Dr.
S.A. Faras Madam.

The main objective behind the organization of the visit was to make students aware about library management and guiding students to use various library resources by visiting different sections in the library.

CONTENTS

TEXT BOOK SECTION.

ARCHIVAL SECTION.

APPRECIATION.

CONCLUSION.





FIRSTLY WE VISITED TEXT BOOK SECTION.

As soon as we reached the library, our guide gave us instructions about library disciplinary rules. He taught us how books are arranged/classified according to the subject. Register is maintained which guides users regarding searching of the necessary book..



Instructional Chart





NEXT WE REACHED 1ST FLOOR OF LIBRARY

There we learnt how to use a “Surrogate Card” to put it instead of books we are overlooking.





OUR NEXT DESTINATION WAS “ARCHIVAL SECTION”.

There we came across various ancient ‘Manuscripts’. Those were covered with red piece of cloth & those books/ Manuscripts are placed in a specific cupboard. Tattered old books were protected with chemicals .



There were ancient coins & stones which were closely packed in glass cupboard. Those coins were of the British Period.



APPRECIATION

Overall visit was amazing . We are very thankful to SUK library Department.

The main objective of the library is to provide rare & important learning resources in the form of books , providing a good means to enrich the knowledge of the students.

We have got real feel of traveling in the world of knowledge.



CONCLUSION

- ▶ We learnt the management of library.
- ▶ Students got acquainted with periodicals, journals, reference books, archival , rare editions of classics in ancient Indian literature.
- ▶ Created awareness among the students regarding modern library learning resources in the digital age.

